Colorado International Language Academy
Board of Directors Meeting
July 23, 2026 4pm

Meeting Location:

Video call link: https://meet.google.com/wvf-pqdp-mmq
Or dial: (US) +1 440-549-4054 PIN: 962 060 310#
More phone numbers: https://tel.meet/wvf-pqdp-mmq?pin=7023871970077

Public Notice Posting:
and CILA Webpage: https://www.cilaschool.org/

I. Opening Section

Agenda Items	Presenter / Moved & Seconded	Action
I. Call to Order	A Orser	4:03
2. Pledge of Allegiance		
3. Roll Call		B Desloges A Orser T Strand C Bremer L Grimaldo N Smalls (staff) B Rutter (staff) M Runnells (staff) S Kimble (staff) Shinji Katsumoto (guest–BOD recruit) Alyson Day Burgess (guest–BOD recruit)
4. Approval of Agenda	M: T Strand S: B Desloges	Approved 5-0
5. Consent of Minutes: April 2026 & May 2026	M: T Strand S: B Desloges	Approved 5-0
6. Public Comment Session – 3 minutes per presenter – Please sign up as you arrive. People will be invited to speak in the order in which they have signed up. Generally, the Board will not respond to comments made, although questions may be asked. The items raised may either be dealt with by the Administration or they may become an agenda item at a future Board meeting. (The Board encourages members of the public to exercise their First Amendment rights responsibly. For comments critical of staff members, we encourage members of the public to share such comments in executive session. Please let us know if you would like to speak in executive session so that we can make appropriate arrangements at a subsequent Board Meeting).		

II. Executive Session (as required)

The Board may, under state statutes, go into Executive Session to discuss matters pertaining to property transactions, legal advice, security arrangements or investigations, negotiations, personnel, individual students, documents that may not be disclosed under the Colorado Open Records Act and matters required to be kept confidential by law. Recommendation: The Board convene into Executive Session [(per CRS 24-6-402 (4)].			

III. Reports, Updates, Action Items

Agenda Item	Presenter / Moved & Seconded	Action Required
Reports/Updates:		
Principal Report	B Rutter	4:05–See Attached Report Enrollment, testing and staffing discussed
Board Development	A Orser M: T Strand S: C Bremer 5-0	4:15 Recruitment of 2 new board members, Shinji Katsumoto (UCCS–international education) and Alyson (Aly) Day Burgess (former teacher, MBA, HR) introduced themselves. Board voted unanimously that both recruits join the Board effective August meeting.
New Facility Report		4:25 Update included discussion of building, playground, traffic and safety. Occupancy slated for August 10. Ribbon Cutting: LOT 1: B Desloges gave update, contract still not signed due to legal delays in seller's part. No red flags indicate reason to back out. Board discussed risks and purpose of pursuing the purchase (to protect our adjacent asset and leave the door open for future buildouts) Board reconfirmed support of pursuing purchase as approved previously for $1M.
New Business:		
CHRI Policy	M: T Strand S: B Desloges 5-0	4:52 Alignment needed for compliance
Parent Student Handbook	M: T Strand S: B Desloges 5-0	4:53 Dr. Rutter summarized changes for compliance. Clerical update to address authorized.
Board Bylaws	A Orser	4:55: Review and approve Article 4 with changes to timeline and notice requirement methods. No action needed this time–will approve in entirety after presentation of full document

Strategic Goals/ Committees	A Orser	4:57: Chair outlined plan for board members to lead each of the Goals (see strategic plan passed in May 2026). C Bremer to develop dashboard used to update BOD monthly so that Board discussion can focus on the areas needing attention.
Open Discussion	A Orser	

IV. **Closing Section**

Agenda Items	**Presenter / Moved & Seconded**	**Action Required**
1. Next Board Meeting		August 27 Board Meeting –@ 4pm
2. Adjournment	M: T Strand S: L Grimaldo 5-0	5:05