

**Colorado International Language Academy  
Board of Directors Meeting  
March 19, 2026, 4:00 p.m. – Minutes**

**Meeting Location:** CILA - In Person  
**Public Notice Posting:** 303 Austin Bluffs Pkwy, Colorado Springs, CO 80918  
and CILA Webpage: <https://www.cilaschool.org/>

**I. Opening Section**

<b>Agenda Items</b>	<b>Presenter / Moved &amp; Seconded</b>	<b>Action</b>
<b>1. Call to Order</b>	A Orser	Called to order at 4:04pm
<b>2. Pledge of Allegiance</b>		
<b>3. Roll Call</b>		A. Orser, B. Desloges, C. Bremer, T. Strand, L. Grimaldo, B. Rutter, N. Smalls, M. Runnells
<b>4. Approval of Agenda</b>	M: T. Strand S. C. Bremer	Approved
<b>5. Consent of Minutes: February 2026</b>	M. T. Strand S: C. Bremer	Approved
<b>6. Public Comment Session – 3 minutes per presenter</b> – Please sign up as you arrive. People will be invited to speak in the order in which they have signed up. Generally, the Board will not respond to comments made, although questions may be asked. The items raised may either be dealt with by the Administration or they may become an agenda item at a future Board meeting. (The Board encourages members of the public to exercise their First Amendment rights responsibly. For comments critical of staff members, we encourage members of the public to share such comments in executive session. Please let us know if you would like to speak in executive session so that we can make appropriate arrangements at a subsequent Board Meeting).		

**II. Executive Session (as required)**

<p>The Board may, under state statutes, go into Executive Session to discuss matters pertaining to property transactions, legal advice, security arrangements or investigations, negotiations, personnel, individual students, documents that may not be disclosed under the Colorado Open Records Act and matters required to be kept confidential by law. Recommendation: The Board convene into Executive Session [(per CRS 24-6-402 (4))].</p>			
School Leader Evaluation		M: T. Strand; S: C. Bremer	Approved to enter Executive Session at 5:25pm. School leader evaluation and salary

			discussed. Motion to come out of session by T. Strand, second by C. Bremer at 5:44pm. Approved
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### III. Reports, Updates, Action Items

Agenda Item	Presenter / Moved & Seconded	Action Required
<b>Reports/Updates:</b>		
Principal Report	B Rutter	See Principals report in board files. Highlights: include enrollment updates, updates on homeschool enrollment - board may need to revisit the homeschool model for future years, Unified Improvement Plan due this year.
Financial Report	T Strand	C-Safe: balance \$3.9M, Feb interest \$9K, Interest YTD: \$19K; Discussed if funds need to be moved from First Checking - decision made to keep funds in checking so they are available for any moving costs associated with new facility; Reviewed Feb financial reports - expenses and revenue in line with budget
Board Development	A Orser	Discussed broadening the qualification for new board members
New Facility Report	B Rutter; B Desloges	Renovations on new facility are on schedule; Architect received notice from state that fire mitigation (fire proof paint on wood beam in admin wing) is now required, which would require an extra 2 weeks and possible \$200K. Will engage school attorney if necessary to see if there is a way around this. Also, school is continuing to pursue the purchase of Lot 1 adjacent to the new building.
<b>New Business:</b>		
2026-2027 School Calendar	B Rutter	M. T. Strand; S: B. Desloges. Approved.
Safety Plan Review	T Strand	Goal: Threat assessment on the new facility before move-in.
Middle School Expansion Update	B Rutter	19 5th grade students returned intent to enroll - just under 50%. Budgeted for 30 students. Will discuss curriculum, experiential classes, and marketing in more detail at Board Retreat on April 10.
Board Evaluation	A Orser	Due 4/10/26

Upcoming		Board Evaluation finalization (Apr); Cell Phone Policy (Apr); Board Handbook (Apr); 2026-2027 Budget (May)
Open Discussion	A Orser	Strategic Retreat, April 10 8:30-13:30 April Board Meeting- to follow retreat 13:30

**IV. Closing Section**

<b>Agenda Items</b>	<b>Presenter / Moved &amp; Seconded</b>	<b>Action Required</b>
1. Next Board Meeting - Apr 16 at 4pm		
2. Adjournment	M.: T. Strand S: L. Grimaldo	

<p><b>To join virtually - join via Google Meets:</b></p> <div style="border: 1px solid black; height: 20px; width: 50%; margin: 5px 0;"></div> <p>Video call link: <a href="https://meet.google.com/wvf-pqdp-mmq">https://meet.google.com/wvf-pqdp-mmq</a></p>
<div style="border: 1px solid black; padding: 2px; display: inline-block; margin-bottom: 5px;"><b>Join by phone</b></div> <p>(US) +1 440-549-4054 PIN: 962 060 310#</p>