

Colorado International Language Academy

Board of Directors Meeting

October 20, 2025, 4:00 p.m. – Minutes

Meeting Location: CILA - In Person

Public Notice Posting: 303 Austin Bluffs Pkwy, Colorado Springs, CO 80918
and CILA Webpage: <https://www.cilaschool.org/>

I. Opening Section

Agenda Items	Presenter / Moved & Seconded	Action
1. Call to Order	B. Desloges	16:04
2. Pledge of Allegiance		
3. Roll Call		B Deslodge T Strand A Orser C Bremer B Rutter (staff) M Runnells (staff) N Smalls (staff) Josh Rafail (visitor - SAC) Erin Moser (visitor - SAC)
4. Approval of Agenda	M: T Strand S: A Orser	Approved
5. Consent of Minutes: September 2025	M: T Strand S: A Orser	Approved
6. Public Comment Session – 3 minutes per presenter – Please sign up as you arrive. People will be invited to speak in the order in which they have signed up. Generally, the Board will not respond to comments made, although questions may be asked. The items raised may either be dealt with by the Administration or they may become an agenda item at a future Board meeting. (The Board encourages members of the public to exercise their First Amendment rights responsibly. For comments critical of staff members, we encourage members of the public to share such comments in executive session. Please let us know if you would like to speak in executive session so that we can make appropriate arrangements at a subsequent Board Meeting).		

II. Executive Session (as required)

The Board may, under state statutes, go into Executive Session to discuss matters pertaining to property transactions, legal advice, security arrangements or investigations, negotiations, personnel, individual students, documents that may not be disclosed under the Colorado Open Records Act and matters required to be kept confidential by law. Recommendation: The Board convene into Executive Session [(per CRS 24-6-402 (4))].			

III. Reports, Updates, Action Items

Agenda Item	Presenter / Moved & Seconded	Action Required
Reports/Updates:		
School Accountability Committee Report		Presentation by J Rails and E Moser. Rebranded to CILA Impact Team (CIT). E Moser recently started as Co-chair. Reported on efforts at Back-to-School night. Goals of CIT: UIP training (CSI required) Onboarding committee for new families (CSI required - parent engagement) Outreach Budget - next quarterly meeting (CSI required) Need a member of the board to join SAC - will forward invite to board president
Principal Report	B. Rutter	See separate principal report
Financial Report	T. Strand M: T Strand S: A Orser	See separate financial report Motion to take \$600,000 from 1st Bank account and put it in CSAFE account
Board Development Report	A. Orser	Dr. Rutter to reach out to UCCS. Looking for additional community members.
New Business:		
Review and Approval of Audit	N. Smalls M: T Strand S: A Orser	Audit completed in October; no internal control issues; no significant findings. See audit report for full details. Motion to approve the 2025 audit
CARS Report Review	B. Rutter	Reviewed CARS report
School Performance Report Review	B. Rutter	Reviewed School Performance Report; CILA meets academic achievement; approaching academic growth; Leadership and Instructional Coaching Team are working on areas of focus

Lot 1: Elkton	B. Desloges	Facilities Committee has been investigating the purchase of the adjacent lot. Letter of Intent from realtor is pending.
Review and Approve Elkton Resolutions	B. Desloges M: T Strand S: C Bremer	Motion to approve the resolutions contained in the Elkton proposal
Review of Board Term Schedule	A. Orser	Discussed member onboarding and officer election calendar. Will bring proposed changes to Bylaws at the next meeting.
Middle School Strategic Plan	All	Need to continue to work on strategic planning for Middle School; will include parent survey to guide plan
Upcoming		Nov: Review of School Safety plan; Review Financial Policies; Changes to Board Bylaws re officer term limits
Open Discussion	B. Desloges	Families interested in fundraising for new school. The building is fully funded through the lender and external funding cannot downpay loan. PTO can host fundraising campaign for specific projects.

IV. Closing Section

Agenda Items	Presenter / Moved & Seconded	Action Required
1. Next Board Meeting - November 20 at 4pm		
2. Adjournment	M: T Strand S: C Bremer	Motion to adjourn at 1727

To join virtually - join via Google Meets:

Video call link: <https://meet.google.com/wvf-pqdp-mmq>

**Join by
phone**

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