

# Colorado International Language Academy

## Board of Directors Meeting

### July 8, 2025, 4:00 p.m. – Minutes

**Meeting Location:** Virtual (see link below)

**Public Notice Posting:** 303 Austin Bluffs Pkwy, Colorado Springs, CO 80918  
and CILA Webpage: <https://www.cilaschool.org/>

#### I. Opening Section

Agenda Items	Presenter / Moved & Seconded	Action
<b>1. Call to Order</b>	B. Desloges	16:01
<b>3. Roll Call</b>		D Desloges, C Bremer, T Strand, A Orser, R Adragna, T Lin, J Griffin, M Runnells, B Rutter, N Smalls
<b>4. Approval of Agenda</b>	M: T Strand S: C Bremer	
<b>5. Consent of Minutes:</b> June 2025	M: T Strand S: C Bremer	
<b>6. Public Comment Session – 3 minutes per presenter</b> – Please sign up as you arrive. People will be invited to speak in the order in which they have signed up. Generally, the Board will not respond to comments made, although questions may be asked. The items raised may either be dealt with by the Administration or they may become an agenda item at a future Board meeting. (The Board encourages members of the public to exercise their First Amendment rights responsibly. For comments critical of staff members, we encourage members of the public to share such comments in executive session. Please let us know if you would like to speak in executive session so that we can make appropriate arrangements at a subsequent Board Meeting).		

#### II. Executive Session (as required)

The Board may, under state statutes, go into Executive Session to discuss matters pertaining to property transactions, legal advice, security arrangements or investigations, negotiations, personnel, individual students, documents that may not be disclosed under the Colorado Open Records Act and matters required to be kept confidential by law. Recommendation: The Board convene into Executive Session [(per CRS 24-6-402 (4))].			

#### III. Reports, Updates, Action Items

Agenda Item	Presenter / Moved & Seconded	Action Required
Review General Contractor Bids	J. Griffin; T Lin	Reviewed four general contractor (GC) bids.

		Narrowed to 3 GCs who will be interviewed by facility committee. Reviewed high level overview of financing status and affordability.
Review Due Diligence Studies	J. Griffin  M: T Strand S: A Orser	Reviewed due diligence items that were available. Minor findings including ADA updates, hot water heater, elevator. Updates included in budget.  T Strand moved to release earnest money on 7/10/25 and continue to move forward into extension one of contingency period.
Board Development	A. Orser	Solicitation prepared. Will start posting at end of July with plan to onboard 3 new board members.
Review/Approve Student/Parent Handbook Changes (if applicable)	B. Rutter  M: T Strand S: C Bremer	Minor changes to Student/Parent Handbook reviewed.  T Strand moved to approved the updated Student/Parent Handbook
Develop Plan for Hiring 1099 Grant Manager	All	Need to develop JD, rate. Plan for staff to reach out to CSI for recommendations.
Upcoming		August: Recertification prep; adjacent lot Sept/Oct: Review 24/25 Audit
Open Discussion	B. Desloges	

#### IV. Closing Section

Agenda Items	Presenter / Moved & Seconded	Action Required
1. Next Board Meeting - August 21 at 4pm (virtual)		
2. Adjournment	M: C Bremer S: T Strand	17:00

**To join virtually - join via Google Meets:**

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/fcd-sywj-auy>

**Join by  
phone**

(US) +1 541-626-6184

PIN: 613 652 132#