**Colorado International Language Academy**

**Board of Directors Meeting**

**January 18 2024, 4:00 p.m. – Minutes**

**Meeting Location:** CILA board in person with option to join virtual (see link below)

**Public Notice Posting:** 303 Austin Bluffs Pkwy, Colorado Springs, CO 80918

and CILA Webpage: https://www.cilaschool.org/

1. **Opening Section**

| **Agenda Items** | **Presenter /**  **Moved & Seconded** | **Action** |
| --- | --- | --- |
| **I. Call to Order** | B. Desloges | 4:04 BethDesloges, Tom Strand, Mary Hanson, Cami Bremer, Autumn Orser, Dr. Rutter, Nadine Smalls |
| **2. Pledge of Allegiance** | B. Desloges | 4:04 |
| **3. Roll Call** | B. Desloges |  |
| **4. Approval of Agenda** | M: Tom Strand  S: Mary Hanson |  |
| **5. Consent of Minutes:** October 2204 | M: Tom Strand  S: Cami Bremer |  |
| **6. Consent of Minutes: November 2024** | M; Tomr Strand  S: Cami Bremer |  |
| **7. Public Comment Session – 3 minutes per presenter** – Please sign up as you arrive. People will be invited to speak in the order in which they have signed up. Generally, the Board will not respond to comments made, although questions may be asked. The items raised may either be dealt with by the Administration or they may become an agenda item at a future Board meeting. (The Board encourages members of the public to exercise their First Amendment rights responsibly. For comments critical of staff members, we encourage members of the public to share such comments in executive session. Please let us know if you would like to speak in executive session so that we can make appropriate arrangements at a subsequent Board Meeting).  Comments: | | |

1. **Executive Session (as required)**

| The Board may, under state statutes, go into Executive Session to discuss matters pertaining to property transactions, legal advice, security arrangements or investigations, negotiations, personnel, individual students, documents that may not be disclosed under the Colorado Open Records Act and matters required to be kept confidential by law.  Recommendation: The Board convene into Executive Session [(per CRS 24-6-402 (4)]. | | | |
| --- | --- | --- | --- |
|  | Time entered: |  |  |

1. **Reports, Updates, Action Items**

| **Agenda Item** | **Presenter /**  **Moved & Seconded** | **Action Required** |
| --- | --- | --- |
| Financial Report | T. Strand | 47% of revenue coming in.  48% of expenses  Nadine shared that we got the federal funds of Title I A, $20,000 and READ Act $7,000 and $4,000, and Title II $1,600 and Title III. Between $40,000-$45,000 in total.  Still waiting on some State funding.  Substitutes at 36% of budget.  CSAFE at 1.1 million at the end of December. $88,500 in interest in 2023.  The bus costs are not reflected in the budget.  Beth questioned if the PTO financials should be included on the school’s financial report. |
| Principal’s Report | B. Rutter | Enrollment at 320, including homeschool with 36 homeschool. We are funded at 313.2.  Lydia Hoffman’s, Charter School Growth Fund, visit went well, and will connect us with contacts around building and funding.  April 5th is cultural event and 10th anniversary.  Marketing is ramping up.  D20 is closing their immersion programs. |
| New Bus Update | B. Rutter/S. Kimble | Get new bus at end of January. |
| Revised Budget Review and Approval | B. Rutter  Tom Strand moved to approve the adopted budget and Autumn Orser seconded it. | $100,000 in additional revenue.  The pupil count changed to 313.2 students, ELPA funds changed.  Salaries changed because additional people were hired. $1.788 in salaries.  Insurance went up.  Final expense is $4.163.  $260,000 added in contingencies.  The new budget is a balanced budget. |
| Board Resolution for Expulsion and Suspension Policy | B. Rutter  Motion to approve the new student expulsion and suspension policy by Autumn Orser and seconded by Tom Strand. | In the K-2 level, more focus on SEL and narrowed reasons for suspension.  Added parental rights for a grievance.  Template from CSI and reviewed CMA’s policy.  Will be included within the Student/Parent handbook. |
| Facility Update | J. Vail  Tom Strand made a motion for future payment of 10 hours at $150 an hour for an architectural study for a future CILA building.  Seconded by Autumn Orser. | Purchasing a new building, hiring an architect would need to be done by the end of this summer to be completed before the end of our current lease.  Possible building at 16 East Platte church, with maybe an acre of land. (8.25 million) May not be updated around building codes.  Another building at 6250 Corporate Drive. ($6.5M) We could move in with very little renovation. Sits on 3.7 acres.Costs would be around plumbing and building of a kitchen.  The next step is to connect to an architect to hire on an hourly rate to get high level costs. Probably around $150 an hour.  The current building’s lease can be renewed at the end of this year. |
| Strategic Plan Review | B. Desloges | Adopted in March of last year and reviewed together.  On track with Priority #1 of looking into a new building.  Priority #2, increased salaries and then D11 also increased their salaries. We’ll review salaries at the end of each year and compare them with other charter schools.  There has been doing more outside PD to address teacher needs.  Priority #3, asked for one teacher of each language to serve on the language committee.  Revisit again in the spring to readjust. |
| Upcoming |  |  |
| Open Discussion | B. Desloges | Looking into an electric school bus grant, which is a lottery system. $160,000 to purchase a new bus or infrastructure. |

1. **Closing Section**

| **Agenda Items** | **Presenter /**  **Moved & Seconded** | **Action Required** |
| --- | --- | --- |
| 1. Next Scheduled Meeting, February 15th, 2024 at 4pm | B. Desloges | Safety review and facility. |
| 2. Adjournment | M: T. Strand  S: C. Bremer | 5:45 |

| | **Meeting will take place virtually - join via Google Meets:** | | --- |   Time zone: America/Denver  Google Meet joining info  Video call link: https://meet.google.com/fcd-sywj-auy |
| --- | --- |
| | **Join by phone** | | --- |   (US) +1 541-626-6184‬  PIN: ‪613 652 132‬# |