

# Colorado International Language Academy

## Board of Directors Meeting

### November 16 2023, 4:00 p.m. – Agenda

**Meeting Location:** CILA board in person with option to join virtual (see link below)

**Public Notice Posting:** 303 Austin Bluffs Pkwy, Colorado Springs, CO 80918  
and CILA Webpage: <https://www.cilaschool.org/>

#### I. Opening Section

Agenda Items	Presenter / Moved & Seconded	Action
<b>1. Call to Order</b>	B. Desloges	4:02 Mary Hanson, Beth Desloges, Tom Strand, Barbara Rutter, Nadine Smalls, Cami Bremer (4:06)
<b>2. Pledge of Allegiance</b>	B. Desloges	4:02
<b>3. Roll Call</b>	B. Desloges	
<b>4. Approval of Agenda</b>	M: Tom Strand S: Mary Hanson	4:03
<b>5. Consent of Minutes:</b> October 21 Minutes	M: S:	Postponed until notes are completed
<b>6. Consent of Minutes: November 2023</b>	M: Tom Strand S: Mary Hanson	
<b>7. Public Comment Session – 3 minutes per presenter</b> – Please sign up as you arrive. People will be invited to speak in the order in which they have signed up. Generally, the Board will not respond to comments made, although questions may be asked. The items raised may either be dealt with by the Administration or they may become an agenda item at a future Board meeting. (The Board encourages members of the public to exercise their First Amendment rights responsibly. For comments critical of staff members, we encourage members of the public to share such comments in executive session. Please let us know if you would like to speak in executive session so that we can make appropriate arrangements at a subsequent Board Meeting).  Comments:		

#### II. Executive Session (as required)

The Board may, under state statutes, go into Executive Session to discuss matters pertaining to property transactions, legal advice, security arrangements or investigations, negotiations, personnel, individual students, documents that may not be disclosed under the Colorado Open Records Act and matters required to be kept confidential by law. Recommendation: The Board convene into Executive Session [(per CRS 24-6-402 (4))].			
	Time entered:		

#### III. Reports, Updates, Action Items

Agenda Item	Presenter / Moved & Seconded	Action Required
Financial Report	T. Strand	33% through the year. Received 31% of revenue. Federal sources come in late. Expenses spent at 32%. CSAFE: 1.756 million Substitute teacher budget is on track.
Principal's Report	B. Rutter	Staff outages were mostly admin staff this past week. More kids being out sick with Covid, pink eye, flu. State board member, Karla Esser, Dec. 6th, is visiting 9-11:00am. Hired another bus driver, starting after Thanksgiving. Funded for 312 full-time students. Oct. count was 290 with 35 in homeschool. May want to consider if we are going to continue with homeschool with fluctuating numbers.
New Bus	B. Rutter/S. Kimble	Purchased a used bus to arrive at the end of January early February. It cost almost \$72,000. Need to look at the budget regarding insurance on the new bus.
CSI Contract Renewal Update	B. Rutter/B. Desloges	Granted 2 year extension, so do not need to go through a renewal this school year.

Board Development - Nominations	M. Hanson	<p>We met with Autumn Orser about her interest to join the board.</p> <p>Motion: Cami: I make a motion that we approve the appointment of Dr. Autumn Orser for a term of two years effective January 2024 meeting.</p> <p>Second: Tom Strand</p>
Best Grant	J. Vail	<p>The Best Grant is dead until we own our own building.</p> <p>Health, safety, security and technology are Priority 1 to be funded. CILA would fall under Priority 2.</p> <p>There are other capital construction grants, such as The Gates Family Foundation (\$10-\$20K), The Daniels Fund also gives grants, but it is unclear on the amount of the grant amount.</p> <p>The Electric Bus rebate is open now and is geared to CILA's situation. They often want a 1-1 bus exchange.</p>
Facility Next Steps	B. Desloges/B. Rutter	
Upcoming		<ol style="list-style-type: none"> <li>1. Revised Budget Approval</li> <li>2. Board Resolution for Suspension and Expulsion Policy</li> <li>3. Facility Update</li> <li>4. Strategic Plan Review</li> </ol>

Open Discussion	B. Desloges	
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#### IV. Closing Section

Agenda Items	Presenter / Moved & Seconded	Action Required
1. Next Scheduled Meeting, January 18th, 2023 at 4pm	B. Desloges	
2. Adjournment	M: S:	

**Meeting will take place virtually - join via Google Meets:**

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/fcd-sywj-auy>

**Join by  
phone**

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