



## **CILA Student Appropriate Use of Technology Resources Agreement**

Colorado International Language Academy (CIL A) supports the use of computers, the Internet and electronic communications as a learning resource to educate and inform students, parents, and staff. CILA students are responsible for the use of these technology resources and should consider their use a privilege, which may be limited or revoked at any time for any reason. Students are only permitted to utilize any technology resources provided by CILA in a classroom setting, and not allowed to take or use such resources at home, unless otherwise directed by CILA staff.

Students should have no expectations of privacy when utilizing Colorado International Language Academy technology, as the use of such technology is at times monitored and reviewed by CILA teachers and administration for their safety.

All use of CILA technology must comply with Colorado International Language Academy policies, as well as, state, and federal laws. Colorado International Language Academy technology policies include:

Technology protection measures that comply with the Children's Internet Protection Act (CIPA).-Campus-wide content filtering. Filtering sites are not perfect and teachers are asked to monitor student's use on the web. Teachers are the best defense.

The unauthorized use of works covered by copyright law is prohibited.

Staff must comply with the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA).

Students should treat all electronic equipment with respect and cleanliness. Students are responsible for the care and maintenance of all equipment that is issued including, but not limited to, physical cleanliness, loss or theft.

CILA treats cyber bullying with the same concern as any other bullying, and will deal with any instances of bullying as necessary per standard school discipline/behavior policy. Cyber bullying is defined as the use of information systems to taunt or tease.

CILA staff may impose additional rules and regulations pertaining to the use of personal, networked, and communication resources as deemed necessary for the educational and safety needs of students.



Students are expected to report harassment, threats, and inappropriate use of CILA technology resources to a teacher or administrator. If a student has any questions about whether a specific activity is permitted, he or she should ask a teacher or administrator.

Assessments may be conducted using technologies such as the Internet or audience response systems. These assessment results are secured by CILA staff and access to such results are limited to authorized parties.

Any parent/guardian enrolling a student at CILA must agree to the following:

- To take ultimate responsibility for their student's use of computers, the Internet, electronic communications and equipment at CILA.
- To understand that the use of these resources and any other resources provided by Colorado International Language Academy shall only be for school and educational purposes.
- To understand that misuse of Colorado International Language Academy technology resources while on or near school property, in school vehicles at school sponsored activities, or via off-campus remote access may result in the student's loss of computer, Internet or electronic communications privileges disciplinary action, and/or appropriate legal action.