



Colorado International Language Academy School Bus Conduct Policies

Parental and student understanding, cooperation, and support in helping to maximize the “safety” of all students while on a school bus is necessary. The following rules and regulations exist to promote and help assure the safety of each student while in transit.

Please note that Colorado Law does not require public schools to transport pupils to and from school (22-32-113, Colorado Revised Statutes, 1973.) Therefore, riding the bus is a privilege.

ALL conduct policies in the parent student handbook and the specific policies listed in this document apply to bus transportation. Student behavior at the bus stop and while on the bus is subject to the GVA Code of Conduct and violations may subject students to discipline besides loss of bus privileges, including suspension and/or expulsion from school. A student will lose bus riding privileges for the year if he/she is deemed by the school principal to have caused serious damage to the bus and/or endangered the safety of the driver or riders of the bus. Parents should refer to the school’s code of conduct for more details and specific discipline procedures.

In addition to the code of conduct policies, the following rules apply to all students who ride CIL A buses. Students and parents will be responsible for knowing and following these rules and the school’s code of conduct.

AT THE BUS STOP 1. Students must Arrive at the stop FIVE MINUTES prior to the scheduled time to ensure that the bus does not leave you. NO matter how late the bus may arrive due to unforeseen circumstances, all stops will be made in their pre-arranged order.

2. Students must conduct themselves in an orderly manner with no disturbances of any type (i.e. fighting, assault, throwing things, vandalism etc.)

3. Students may only be picked up at a CIL A stop by a legal guardian or an adult listed on the Emergency Contact Form. Forms are available at the school administration office.

3. If an appropriately designated adult is not present at the bus stop to pick up the student, the student will be brought back to the school at the end of the route. The student will be placed in the care of the After School Program and parents will be charged the after-school daily fee.

4. Students must be out of the roadway either on the sidewalk or on the shoulder of the road as the bus approaches the stop.

5. If a student causes damage to personal or public property at a bus stop, the student and his or her parents/guardians shall be responsible for all expenses related to the damage.

STUDENTS WHO EXIT FROM A BUS MUST NEVER WALK BEHIND THE BUS. Students must obey all traffic controls for street crossing. If students must cross in front of a bus, they must do so approximately 10 feet in front of the bus.

Students are encouraged to report to the driver or bus assistant any damage to seats or other parts of the bus. If a student causes damage to the bus, that student/family will be required to make payment for that damage, as well as be subject to appropriate discipline.

Students shall take seats promptly after boarding the bus. Seats cannot be reserved and students must comply when the driver or bus assistant assigns him/her a specific seat. Students will remain seated while the bus is in motion. All carry-on items MUST BE ABLE TO FIT IN THE STUDENTS LAP and therefore large items cannot be transported.

Students may only open or close windows or emergency doors when asked to do so by the driver or bus assistant. Students must keep arms and head inside the bus at ALL times.

ON THE BUS

1. Students must cooperate with the bus operator and follow directions.
2. Students must stay seated and face forward with their feet in front of them. They must display courtesy and respect for other passengers.
3. Students must keep the noise level down. Screaming or other loud distractions will not be permitted. Students must be silent at railroad crossings.

THE BUS DRIVER IS RESPONSIBLE FOR THE BUS AND ITS PASSENGERS. STUDENTS MUST OBEY THE INSTRUCTIONS OF THE DRIVER WITHOUT ARGUMENT.

PARENTS PLEASE NOTE: Any conference to be held between the bus driver and parent because of disciplinary problems will be held at the school with the principal or designee. Parents engaging bus drivers in an abusive manner will result in your child's/children's loss of bus riding privileges and may result in criminal charges. If you have a bus concern or related issues please contact CILA under 719-645-8063.

BUS TRANSPORTATION AFTER SCHOOL DISMISSAL 1. After school is dismissed for the day, buses will pick up students according to the transportation routing schedule set annually by the director of transportation services. Buses will leave the school no earlier than five minutes after the final dismissal bell. Parents must notify the front office with any emergency changes by 3:00pm.

2. Buses will not return to school to pick up students arriving late at the loading zone.

STUDENT ASSIGNMENT TO BUS STOPS 1. Parents may select the most convenient stop location and must notify Transportation Services by September 30. Students must be picked up and dropped off at their chosen stops.

2. Students wanting to bring a guest on the bus or to get off at a stop other than the one to which they are assigned must bring a note to the school office from a parent or guardian requesting this service. Requests will be honored provided students are well behaved and the bus does not become overloaded. The principal or designee will issue a bus pass to be given to the bus operator by students requesting this service. Bus operators will accept only official bus passes issued by the school office or transportation services; they will not accept notes from parents or guardians.

UNSAFE ITEMS 1. In accordance with Colorado Department of Education (CDE) regulations, items brought on board by students will be subject to review by the bus operator who will determine if such items would endanger the lives, health, or safety of the passengers and bus operators. Bus operators are authorized to refuse transportation of items they determine to be unsafe. 2. Items not allowed on board buses include firearms, explosives, flammables, knives or other sharp instruments, weapons, animals (except as permitted by law) glass containers or other items that can break or shatter, tobacco products, unauthorized drugs coolers over eight quarts in size, laser pointers, and any other items, including large instruments and/or projects, that cannot be held on a student's lap or stored in a sports bag or backpack.

SEVERE WEATHER Students should expect and dress for delays in bus service in severe weather.

Should a student persist in violating any of these rules and regulations, the driver or the bus assistant will refer the incidents to the CILA Principal. The student will receive consequences according to the severity of the offense; up to and including suspensions from the bus and/or terminations of bus riding privileges.

The student will receive a strike from the bus driver or monitor. Three strikes will lead to a 3-day bus suspension. Another three consecutive strikes will lead to a 5-day bus suspension. Should there be another three infractions of the bus policy, the student will be expelled from riding the bus permanently.